

Advanced Japanese
 Organization for International Education and Exchange, University of Toyama

Course title	Expression Skills C1
Instructor	HAMADA, Miwa
Period	Spring semester, Monday, 2 nd period
Eligibility	[General Japanese Language Course] Japanese Studies Students (Nikkensei), Exchange students from partner universities [Extracurricular Japanese Language Program] International students and researchers from all faculties
Credits	No credit given. In the General Japanese Language Course, a transcript (with grades) will be issued in the name of the Director of the OIEE.
Course Objectives	When commuting with your superior or a stranger, or when transmitting information to many unspecified persons, it is important to use polite expressions and accurately convey the information. Students in this class will learn Japanese expressions used in formal situations, how to write everyday and practical sentences, and skills for oral presentation in Japanese.
Course Goals	(1) Be able to choose appropriate terms and expressions according to the situation. (2) Be able to convey necessary information to listeners and readers so that it is easily understood. (3) Acquire basic presentation skills.
Class schedule	Week 1 - Week 5: Review of polite expressions, including honorific words Week 6 - Week 7: Greetings, and speaking on the phone Week 8 - Week 9: Writing documents, emails, etc. Week 10 - Week 11: Honorific words used in business documents Week 12: Review, check test Week 13: Feedback for check test, preparing a manuscript for presentation Week 14: Preparing presentation slides Week 15: How to make an oral presentation, how to give an opinion/comment
Independent Study Outside of Class	Preparation: Assignments. After class: Review course content.
Keywords	Advanced Japanese language, Polite expressions, Everyday and practical sentences, Oral presentation
Notices	
Textbooks	Not used. A handout will be provided each time.
Evaluation	Class assignments: 20%, an exam: 50%, a presentation: 30% (Attendance is compulsory. Students with poor attendance will not be given a final grade.) *No grading is done in the Extra-curricular Japanese Language Program. Attendance and exam scores are recorded.
Related course	
Notes	